



Wheaton Park District

Minutes of the Regular Meeting of the
Wheaton Park District Board of Commissioners
June 16, 2010 at 7 p.m.
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois

CALL TO ORDER

President Morrill called the meeting to order at 7:00 p.m. The following Commissioners were present: Barrett, Fieweger, Kelly, Luetkehans (arrived 7:10 pm), Mee, Morrill and Schobel. Commissioner Fieweger was absent.

PRESENTATIONS

Parks Department Team Member Daniel David was recognized for assisting in saving the life of a choking baby at Cosley Zoo.

Pool Lifeguards and Managers Joe Berg, Carolyn Newman, Joseph Myszkowski, and Nedim Pudilovic were recognized for saving the life of a drowning girl at Rice Pool.

COMMUNITY INPUT

Robert Krzyzewski of 213 W. Willow provided comments about his experiences serving on the Taste of Wheaton Committee. Robert was complimentary of the efforts of park district staff and provided his opinions on how the event could be improved.

Commissioner Luetkehans arrived at this point in the meeting.

Don Immekus of 815 James Court requested that the acceptance of disbursements be acted on as a separate item under the consent agenda.

Kim Vandershaaf of Elm Street requested an update on the Kelly Park improvement project.

CONSENT AGENDA

Consent Agenda items are considered by the Park District to be routine and will be enacted in one motion. There will be no separate discussion on these items. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.



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Commissioner Barrett move to approve consent agenda Items A-E. Commissioner Mee seconded.

Discussion: Commissioner Luetkehans asked why the disbursements were not included in the motion.

Motion passed by voice vote 6-0-1

- A. Approval of the Regular Meeting Minutes of March 17, 2010
- B. Approval of the Workshop Meeting Minutes of April 7, 2010
- C. Approval of the Regular Meeting Minutes of April 21, 2010
- D. Approval of the Workshop Meeting Minutes of May 5, 2010
- E. Approval of the Regular Meeting Minutes of May 19, 2010
- F. *Approval of the Workshop Meeting Minutes of June 2, 2010 (minutes not available at time of meeting)*

Commissioner Schobel moved to approve consent agenda item G. Commissioner Mee seconded. Motion passed by voice vote 5-1-1 (Luetkehans - Nay)

- G. Acceptance of the Disbursements for the period May 12, 2010 through June 18, 2010

OLD BUSINESS

1. Cosley Zoo - Vacant Guest Services Supervisor Full Time Position reinstatement
Commissioner Luetkehans moved to table. Commissioner Barrett seconded.

Discussion: Commissioner Kelly stated that due to the operational deficit in the Zoo budget, the reinstatement should be addressed as part of the 2011 budget plan.

Motion to table passed by voice vote 6-0-1

2. Community Center Roof Replacement Bids
Commissioner Luetkehans moved to reject all bids. Commissioner Kelly seconded.
Motion passed by voice vote 6-0-1.

3. Access to Park Board Meetings via the Internet – Update and discussion only

Discussion: Executive Director Benard recommended that the district continue to use a videographer at \$100 per meeting. He stated that he would work with the district's IT consultant to find the best price for use and set up of a host streaming server with memory storage for our meetings and post our meetings on the web via our website without indexing.



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Commissioner Mee stated that the district should take advantage of the equipment at the City of Wheaton's communication annex. Commissioner Barrett agreed.

Commissioner Luetkehans stated that the use of the annex was too expensive. Commissioner Schobel agreed.

President Morrill referred the matter back to staff for follow up on the least expensive option.

NEW BUSINESS

1. Commissioner Luetkehans moved to adopt Ordinance 2010-04 An Ordinance adopting the prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Wheaton Park District. Commissioner Mee seconded. Motion passed by roll call vote 6-0-1.
2. Commissioner Mee moved to table the Proposal from Christopher Burke Engineering for Engineering services for Phase II of the Northside Park Development Project. Commissioner Kelly seconded.

Discussion: President Morrill stated that the matter would be discussed at the Next Northside Park Development Subcommittee meeting and then be brought back to the entire board.

3. Commissioner Luetkehans moved to adopt the Finance Policies of and for the Wheaton Park District as presented. Commissioner Kelly seconded.

Discussion: President Morrill stated that the Board Finance Sub-committee has reviewed and approved the policies in their current form.

Motion passed by voice vote 6-0-1.

4. Commissioner Kelly moved to Accept the Wheaton Park District's Comprehensive Annual Financial Report for the Fiscal Period Ended December, 31 2009 as presented. Commissioner Luetkehans seconded.

Discussion: President Morrill stated that the Board Finance Sub-committee has reviewed the CAFR with Staff and Sikich.

Commissioner Luetkehans stated that as a member of the Finance Subcommittee, he was very pleased with the management letter and the efforts of staff to reduce expenditures over fiscal year 2009.



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Motion passed by roll call vote 6-0-1

5. President Morrill asked for a motion to table the matter of the Audit Services proposals for fiscal years 2010 – 2012 pending further investigation and review. Commissioners Mee and Barrett moved and seconded accordingly. Motion to table passed 5-1-1 (Schobel - Nay).

STAFF REPORTS

- A. 2009 Day Camps Report – Commissioner Luetkehans noted that the parent surveys came back very positive. President Morrill congratulated staff on achieving American Camping Association Accreditation.
- B. Taste of Wheaton – Commissioner Luetkehans asked for follow up on a figure provided in the report. Commissioner Mee stated that Staff did a great job.
- C. Northside Park Development Update - there were no comments or questions from the Board.
- D. Finance Director’s Report - there were no comments or questions from the Board.
- E. Executive Director’s Report - there were no comments or questions from the Board.

BOARD MEMBER INPUT/DISCUSSION

Commissioner Mee stated that he would like to attend the Taste of Wheaton evaluation meeting. President Morrill asked about the number of 4th of July parade entries. 98 entries have been recorded as of June 16.

CLOSED SESSION

At 7:39 p.m. Commissioner Luetkehans moved to recess to Executive Session for discussion related to the:

- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1)
- Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5)

Commissioner Mee seconded. Motion passed by roll call vote 6-0-1

ADJOURNMENT

Upon rising from Executive session at 8:07 p.m., Commissioner Luetkehans moved to adjourn the meeting. Commissioner Schobel seconded. Motion passed 6-0-1.

Respectfully submitted:

Michael J, Benard, Secretary