



# Wheaton Park District

## WHEATON PARK DISTRICT BOARD OF COMMISSIONERS MINUTES OF THE MEETING

Wheaton City Hall  
303 West Wesley Street, Wheaton, Illinois  
April 22, 2009

### **CALL TO ORDER**

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett  
Blankenship arrived at 7:04 pm  
Fieweger  
Luetkehans  
Mee  
Morrill  
Schobel

### **COMMUNITY INPUT**

None.

### **SOLHEIM CUP PRESENTATION**

Three students from Northern Illinois University who are enrolled in a sports marketing class gave a presentation on the Solheim Cup, a women's golf tournament to be held in Sugar Grove in August 2009.

### **CONSENT AGENDA**

Commissioner Morrill moved to approve the Consent Agenda. Seconded by Commissioner Fieweger.

1. Approval of the Board Meeting Minutes of March 25, 2009
2. Acceptance of the Disbursements

Roll call vote: Commissioner: Barrett Aye  
Blankenship Aye  
Fieweger Aye  
Mee Aye  
Morrill Aye  
Schobel Aye  
Luetkehans Aye

7 Aye, 0 Nay. Motion carried.

### **OLD BUSINESS**

1. Northside Park Intergovernmental Agreement with City of Wheaton  
President Luetkehans pulled this agenda item.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 600 S. Main Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



## 2. Information Technology Contract with John Drake & Associates

Commissioner Blankenship moved to approve the agreement with John Drake & Associates to provide information technology services to the Wheaton Park District. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
Blankenship		Aye	
Fieweger		Aye	
Mee		Aye	
Morrill		Aye	
Schobel		Aye	
Luetkehans		Aye	

7 Aye, 0 Nay. Motion carried.

## 3. Board Practices Manual

Commissioner Barrett moved to adopt Resolution No. R-2009-2, a Resolution Amending and Restating the Wheaton park District Board of Park Commissioners General Practices Manual. Seconded by Commissioner Fieweger.

Commissioner Blankenship suggested the following changes or explanations. The decision on each point is listed in brackets.

- That him/her be defined {The change was not felt to be necessary.}
- On page 2, Obligations – bullet point 4: remove phrase “in some cases” {The phrase was left in.}
- On page 2, Obligations – bullet point 6: add a statement about public interviewing process {The language will be left as originally presented.}
- On page 3, Officers of the Board – Duties: why voting defined for odd number of years {The language will be left as originally presented.}
- On page 4, Executive Director: add after to administer on “day-to-day basis” {Change accepted by the majority of the board.}
- On page 5, Auditors: add every three years open bidding be initiated {The board agreed to change the phrasing to annually appoint.}
- On page 5, Board Meeting Procedures – bullet point 3: add needed for consideration {Change accepted by majority of the board.}
- On page 6, Board Meeting Procedures – bullet point 6: add provided no decision is to be made {The language will be left as originally presented.}
- On page 6, Board Meeting Procedures – bullet point 7: in second sentence, add work resident before audience {The language will be left as originally presented.}
- On page 6, Annual Meeting, point (2): add secretary and treasurer {The change will be made.}
- On page 7, Quorum: add attendance by speaker phone {Research will be done to determine legal requirements.}

Commissioner Barrett agreed to include the above changes in his motion, and Commissioner Fieweger agreed to changes for the second to the motion.

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## **FINANCE DIRECTOR REPORT**

Director of Finance Trainor explained that because of the change in the fiscal year, the year-to-date comparisons may be slightly skewed. A meeting will be scheduled for the audit committee to meet with the auditors in late May or early June.

## **QUESTIONS OF STAFF**

- The board noted the increase in pool pass sales.
- Programs offered at the DuPage County Historical Museum will be fee based.
- The board will be kept informed on the meetings held with Community Partners group.

## **ADJOURNMENT**

Commissioner Blankenship moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 9:10 p.m.

Respectfully submitted,

Michael J. Benard  
Secretary

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