



Wheaton Park District

**Wheaton Park District Board of Commissioners
Minutes of the Regular Meeting
February 17, 2010
City of Wheaton Council Chambers
303 W. Wesley Street
Wheaton, Illinois
7 p.m.**

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7:00 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Luetkehans
Kelly
Mee
Morrill
Schobel

COMMUNITY INPUT

Resident Barb Wosner addressed the Board and asked the following questions:

1. What is the status of the possible field house project referenced in a recent program brochure survey?
2. Concerning today's agenda, what is the total of the bonds being sold and what are they for?
3. Considering the City and School Districts possible personnel cuts and budget concerns, is the park district cutting staff?
4. If the district did not issue the bonds today, would park district taxes go down?

President Luetkehans and staff provided Mrs. Wosner with the answers to her questions. They are as follows:

1. The field house survey was sent to obtain resident feedback about the indoor recreational space needs created by the potential loss of the old Hubble gymnasiums as program areas. Since that time, the school and the park district approved an agreement that allowed the park district full time use of the old Hubble school gymnasiums for programs until the commercial development of the sites occurs.
2. The 9 million in alternate revenue bond proceeds will fund the Northside Park Development project and the Community Center roof replacement project.
3. The Park Board recently adopted a five year strategic plan that focuses primarily on the district's financial sustainability. The Park Board has recently voted to increase program fees and directed Staff to suspend the replacement of full time positions vacated through attrition subject to Board approval.
4. The District's Bond and Interest tax levy would remain unchanged if this sale was cancelled.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



Wheaton Park District

CONSENT AGENDA

Commissioner Schobel moved to approve Consent Agenda item B, Acceptance of the disbursements for the period January 12, 2010 through February 9, 2010. The motion was seconded by Commissioner Fieweger.

The motion passed by voice vote unanimously.

OLD BUSINESS

1. Commissioner Mee moved to accept the Low Bid for Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010 from Sterne, Agee & Leach, INC., Nashville TN, at a Rate of 5.5594%. The motion was seconded by Commissioner Barrett.

Discussion: Financial Advisor Dave Phillips recommended that the Board accept the bid at the Effective True Interest Rate (after rebate).

Commissioners Mee and Barrett amended their motion and second to reflect the True Effective Interest rate of 3.6588% after the Federal rebate due as part of the Build America Bond Program.

The Amended motion passed by a roll call vote 7 ayes, 0 nays.

2. Commissioner Kelly moved to adopt Ordinance 2010-2, an Ordinance providing for the Issue of \$8,920,154.04 Taxable General Obligation Park Bonds (Alternate Revenue Source), Series 2010, of the Wheaton Park District, DuPage County, Illinois. The motion was seconded by Commissioner Barrett.

The motion passed by a roll call vote 7 ayes, 0 nays.

NEW BUSINESS

1. Commissioner Mee moved to accept the bid for Cheerleading Uniforms from Varsity Brands Inc. for \$34,670. The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 7 ayes, 0 nays.

2. Commissioner Kelly moved to accept the bid for the 19" Brush Chipper from Vermeer IL for the net amount of \$26,449 (with trade in). The motion was seconded by Commissioner Fieweger.

The motion passed by a roll call vote 7 ayes, 0 nays.

EXECUTIVE DIRECTOR REPORT

1. Agency Accreditation Program report

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



Wheaton Park District

After a brief dialogue about the merits of accreditation, or lack thereof, the Board deferred the matter to the next meeting and asked for additional program material.

2. 2011 Budget development calendar

This item was deferred to the next meeting. President Luetkehans suggested that the next President may wish to create a Finance and Budget Committee to oversee 2011 budget development.

3. Public Relations shared position with WDSRA

After dialogue about the merits of such a position, or lack thereof, the Board deferred the matter to the next meeting. Staff was asked to review a contractual versus employment relationship and to provide evidence that such a position would improve the District's fundraising capability.

FINANCE DIRECTOR REPORT

1. Month end report for January 2010

The Board asked for a report format change to reflect month activity and previous year month activity and a percentage variance.

STAFF REPORTS

1. Virginia Graeme Baker Act compliance update (pool drains)

There were no questions of Staff.

2. Northside Park progress update

Commissioner Kelly and President Luetkehans complimented staff and the contractor on the work accomplished to date.

3. Review of current practices & expenses – mowing & turf care

Staff was asked to provide further analysis of the impacts of cutting \$74,480 in parks department seasonal staff wages (or 14 positions) from the 2010 budget and to provide an updated report on 3/3/10.

4. 2009 Arrowhead Annual Report

Commissioners complimented Arrowhead Staff on their accomplishments in 2009. Most notable was the reduction on overtime expenses. Commissioner Morrill requested a follow up report on the return on the \$29,000 live music expense investment in 2009.

5. 2009 DuPage County Historical Museum Annual Report

Commissioners complimented Museum Staff on their accomplishments in 2009.

6. Director of Golf report on 2010 staffing levels

After some dialogue, Staff was directed to cut \$30,000 from seasonal pro shop staff wages.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 102 E. Wesley Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



Wheaton Park District

BOARD MEMBER INPUT/DISCUSSION

President Luetkehans asked staff to review a possible amendment to the District's purchasing policy and report back by the April meeting.

CLOSED SESSION

At 8:24 pm, Commissioner Barrett moved to adjourn to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, 5ILCS 120/2 (c) (1) and for the purpose of discussing the Purchase or Lease of Real Property, 5ILCS 120/2 (c) (5). The motion was seconded by Commissioner Morrill.

The motion passed by a roll call vote 7 ayes, 0 nays.

ADJOURNMENT

Upon rising from Closed Session at 9:40 pm, Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. The motion was seconded by Commissioner Morrill.

The motion passed by a roll call vote 7 ayes, 0 nays.

Respectfully submitted,
Michael J. Benard
Secretary