



Wheaton Park District

**WHEATON PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF THE SPECIAL MEETING
ARROWHEAD GOLF CLUB
26W151 BUTTERFIELD RD
WHEATON, ILLINOIS**

JANUARY 6 2010

CALL TO ORDER

President Luetkehans called the regular meeting of the Wheaton Park District Board of Commissioners to order at 7 p.m. The following Commissioners were present:

Commissioner: Barrett
Fieweger
Kelly
Luetkehans
Mee
Morrill

Absent: Schobel

COMMUNITY INPUT

There was no community input.

OLD BUSINESS

1. Fund: Three-year Fee and Service Level Recommendations for deficit avoidance in 2012/2013.

Discussion: Executive Director Benard reviewed a preliminary report and sought direction from the Board concerning prioritizing the areas for staff to focus on related to expense reduction and revenue generation. These areas included: fee increases, staff attrition, use of fund balances, health insurance employee contributions, and suspension of wage increases.

After some discussion it was determined that fees and attrition would be focused upon primarily. With health insurance contributions and wage increases being secondary. Some Board members did not think it appropriate for one fund's reserve to be used to meet an anticipated operational deficit in another fund but could be used to fund its' own needs if necessary (general use funds only referenced here). A final report from the Director will be included in the January 20, 2010 Board meeting packet.

2. Golf Operations Financial Report.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 600 S. Main Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



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Discussion: Executive Director Benard reviewed the operations report as well as two possible cost savings measures and sought direction from the Board.

President Leutkehans appointed himself and Commissioner Schobel to a temporary committee with a two month life span to review golf staff expenses and report back to the rest of the Board.

Commissioner Mee stated that he wished to be a part of the committee discussions if possible. President Leutkehans suggested that the Board schedule a workshop specifically on this issue.

NEW BUSINESS

1. Commissioner Morrill moved to adopt Ordinance 2010 – 1, authorizing the issuance of \$9,000,000 General Obligation Park Bonds (Alternate Revenue Source) to provide for improvements to the Community Center and Northside Park, for the building, maintaining, improving and protecting of other land and facilities of the District and for the payment of the expenses incident thereto Seconded by Commissioner Mee.

Discussion: Commissioner Mee brought a scrivener's error in the Ordinance to the Board's attention. Commissioners Morrill and Mee agreed to move to amend and that motion carried unanimously.

A roll call vote was taken. The Ordinance was adopted 6-0-1.

2. WDSRA Executive Director Jane Hodgkinson provided a brief review of Resolution 2010-1, a Resolution to approve and authorize intergovernmental agreements between Western DuPage Special Recreation Association and the Glen Ellyn Park District. This item will appear on the January 20, 2010 agenda for action.

3. Commissioner Kelly moved to approve the Service Agreement for Development of Bidding Documents for Community Center Roof Replacement Project. Seconded by Commissioner Barrett.

Discussion: President Leutkehans recommended that when the specifications are developed, that a "Voluntary Alternates" option be included.

A roll call vote was taken. The agreement was approved 6-0-1.

FINANCE DIRECTOR REPORT

None

EXECUTIVE DIRECTOR REPORT

None

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QUESTIONS OF STAFF/ BOARD COMMENTS

1. President Leutkehans verified with Staff that the District would be issuing an RFP for auditing services for the 2010 audit and directed staff to be sure that a comprehensive list of firms be invited to provide proposals.
2. President Leutkehans addressed a concern regarding a job announcement that was posted on the district's website.
3. President Leutkehans appointed Commissioners Mee and Morrill to review the Proposals for Legal services and provide a recommendation to the Board as part of the January 20, Board Meeting.

CLOSED SESSION

There was no reason to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(21) for the approval, review and release of closed session minutes, 5ILCS 120/2(c)(5) for the purchase or lease of real property and 5ILCS 120/2(c)(1) for the employment or compensation of an employee.

ADJOURNMENT

Commissioner Mee moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Barrett. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Michael J. Benard
Secretary