



Wheaton Park District

**Wheaton Park District
Board of Commissioners
Minutes of the Budget Workshop Meeting**
Park Services Center
1000 Manchester Road
November 14, 2009

CALL TO ORDER

President Luetkehans called the Budget Workshop Meeting of the Wheaton Park District Board of Commissioners to order at 9 am. The following commissioners were present:

Commissioner: Barrett
 Fieweger
 Kelly
 Luetkehans
 Mee
 Morrill
 Schobel

POWERPOINT

Executive Director Benard gave an overview of the power point presentation that was given to the board ahead of the workshop meeting. The board was asked for its questions and comments.

OPERATING BUDGET

Commissioner Morrill asked if the budget figures reflected the Cosley Foundation gift shop dollars. Mr. Benard stated that it did, and this change should reduce the deficit to \$80,000.

Commissioner Morrill asked if the Arrowhead Food and Beverage operation is only anticipating to make \$440,000 for the year. Mr. Benard added that the figure was conservative.

President Luetkehans was concerned that the principal and interest figures caused an unclear picture of the operating bottom line for Arrowhead. This adjustment will be made.

President Luetkehans asked that the 2010 budget reflect fiscal year end projections. Mr. Benard will submit an updated 2010 budget to the board by November 20.

Commissioner Morrill asked why the Hubble renovation figures changed from \$40,000 to \$10,000. Mr. Benard shared that the park district would need to only take care of the utilities and an on demand water heater system to provide hot water in the bathrooms. The school district is taking care of any other capital expenses.

President Luetkehans asked for a year end projection for Arrowhead for Fiscal Year 2009. Mr. Benard stated that the operation should net \$600,000 - \$700,000.

President Luetkehans inquired how the tax cap will affect the district. Mr. Benard provided a brief explanation of the "Limiting Rate". He will provide the board with a three-year plan in preparation for 2012.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the park district's ADA Compliance Officer, Michael Benard, at the park district's Administrative Office, 600 S. Main Street, Wheaton, IL Monday through Friday from 8:30 am until 4:30 pm at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 630.665.4710; fax number 630.665.5880.



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CAPITAL PROJECTS

Kelly Park Project – Mr. Benard explained the planned renovations and explained that we had applied for an OSLAD grant. We will know in January if we are awarded the grant. If we do not receive the grant, we will not proceed with the project.

Commissioner Schobel asked why certain capital project items don't fall under specific departments. Capital projects now fall under the general parks fund. If the board would like a project or purchase to be paid for from either operating or bond proceeds, then the board would need to provide that direction.

Bunkers at Arrowhead – The board was concerned that the figure presented was a replacement number versus an actual renovation number. Golf Superintendent Mumper stated to renovate, improve and move existing bunkers you would be looking at \$500,000 for each 9-hole course. Mr. Mumper will provide the board with an updated cost estimate to repair the existing bunkers.

Seven Gables Shelter – Mr. Benard thanked Commissioner Morrill for pointing out that this project was not included in the capital projects list.

Rice Pool – Commissioner Morrill stressed the importance of having a plan in place for the future renovation of the Rice Pool and Water Park which will be necessary down the road.

General Funding – President Luetkehans asked if the district had the ability to issue an additional \$4 to \$5 million in bonds if the need arose. Mr. Benard verified that, using the remaining debt service extension base, the District could generate an additional 5 million in alternate revenue bonds.

Arrowhead Sign – The board chose not to fund this improvement at this time, but did ask that staff look into some type of lighting or reflectors near the entrance.

Butterfly Exhibit – The board chose not to fund this improvement at this time,, but requested a final report from the Executive Director.

Patio Enclosure -- \$50,000 – Director of Special Facilities Bendy will provide the board with two options. The board stated that a cost recover plan and a business plan would be required.

Public Seating – The board felt this was a staff decision.

Fleet \$280,000 – The board suggested that life spans of vehicles be reviewed and asked staff to make sure that replacements are necessary. Based on current financial situation, try to extend life where we can.

Playgrounds – Board asked if we could look at changing the schedule from 15 years to 17 years. Staff will provide a recommendation.

Hurley Tennis Courts – It was suggested that a visual survey be taken of the number of users. The need for this tennis court was questioned.

Lighting – Graf Park – There was discussion about the need for remote access to ball field lights.

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Seven Gables Pond Pathway – A decision was not made at this time.

Community Center Indoor Playground – The board requested a business plan for this project. The Board did not fund this project in the 2010 budget.

Atten Park Ball Field Lights Field 15 – The Board agreed that the \$100,000 investment should be done because of the number of people that utilize the fields.

Community Center Roof Replacement – The Board budgeted to replace the roof at the Community Center at a cost of \$1,000,000.

Commissioner Barrett asked staff to provide the board with business plans for any projects that we would like to do in the future so they can make a decision based on accurate estimates, use, and revenues.

CLOSED SESSION

Commissioner Luetkehans moved to convene to Closed Session pursuant to the provisions of the Open Meetings Act, 5ILCS 120/2(c)(1) for the employment or compensation of an employee. Seconded by Commissioner Barrett.

Roll call vote:	Commissioner:	Barrett	Aye
		Fieweger	Aye
		Kelly	Aye
		Mee	Aye
		Morrill	Aye
		Schobel	Aye
		Luetkehans	Aye

7 Aye, 0 Nay. Motion carried.

The Wheaton Park District Board of Commissioners convened to Closed Session at 10:40 am.

The budget workshop meeting of the Wheaton Park District Board of Commissioners reconvened at 12:00 p.m.

President Luetkehans stated that no action would be taken on matters discussed in closed session at this time.

ADJOURNMENT

Commissioner Barrett moved to adjourn the meeting of the Board of Commissioners of the Wheaton Park District. Seconded by Commissioner Morrill. Meeting adjourned at 12:00 p.m.

Respectfully submitted,

Michael J. Benard
Secretary

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